

O.R. SCHEDULING FAX: 908-685-2431

PATIENT INFORMATION: (REQUIRED)

Last Name: _____ First Name: _____
Preferred Name: _____ Preferred Pronoun: He She Other: _____
Sex at Birth: Female Male Other: _____ DOB: _____ SSN: _____
Current Gender Identity: Female Male Other: _____ (Confirm Preferred Name, Sex at Birth and Gender Identity with EMR)
Home Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Cell: _____ Work: _____
Email: _____ Preferred Language: English Spanish Other _____

PROCEDURE INFORMATION: (REQUIRED) **Required information

Primary Surgeon: _____ Secondary Surgeon: _____
First Assistant: Yes No Patient Type: Same Day Admission In-Patient
**Diagnosis: _____ **DX # _____
**Intended Procedure: _____ **CPT # _____
Modifier: Right Left Bilateral Other: _____
Anesthesia: General MAC Spinal Local (ASA 3 or 4 require MAC) Notes: _____
Post Op Pain: Nerve Block OnQ Pain Ball Epidural TAP PECS Notes: _____
Latex Allergy: Yes No Patient has: AICD Pacemaker (attach ID card to booking)
X-Ray Request: C-Arm 2nd C-Arm Mini C-Arm Portable
Special Equipment Requested: _____
Insertion of Urinary Catheter: Yes No Name of Urologist: _____
Procedure duration estimated in minutes: _____ Routine Complex (requesting additional time)
Date Requested: _____ Time Requested: _____ AM / PM

INSURANCE INFORMATION: (REQUIRED) **Please provide exact Name of Insurance company and avoid using "Misc Insurance"

Primary: _____ Pre Cert/Referral: _____
Group #: _____ Policy #: _____
Address & Phone # of Insurance Company: _____
****Insurance contact information: Phone # _____ Fax Clinical to # _____**
****Authorization # with approved status [Inpatient or Same Day Surgery]: _____**
Name of Insured if other than self: _____ DOB: _____
SSN: _____
Secondary: _____ Pre Cert/Referral: _____
Group #: _____ Policy #: _____
Address & Phone # of Insurance Company: _____
****Insurance contact information: Phone # _____ Fax Clinical to # _____**
****Authorization # with approved status [Inpatient or Same Day Surgery]: _____**
Name of Insured if other than self: _____ DOB: _____
SSN: _____
Workers Comp/MVA Insurance: Claim#: _____ Date of Injury: _____
Adjuster's Name & Phone #: _____

SCHEDULING DEPT USE ONLY: Completed By: _____

Patient Scheduling Complete: Yes No Comments: _____